

Agência Portuguesa do Ambiente/ Portuguese Environment Agency (APA)

Version 4.0 (2021)

N.º

(fullfill by APA)

Template I

Elements to be presented by the Operator Account Holder
Commission Delegated Regulation (UE) 2019/1122 of 12 March 2019.

Operator's Name as in the TEGEE/PM:	
Name of the company as in the Memorandum of Association or Commercial Registry (only for Person Holdings and Trading accounts).	
Request ID:	

Head Office Data	
Street:	
Postcode:	
Parish:	
Post Town:	
Country:	
Operator/ Holder Contacts	
Telephone n.º 1:	
Telephone n.º 2:	
E-mail Address:	
Company Data	
VAT:	
Commercial Registry or Company House:	
Members of the Board (name):	
Business Group:	
Subsidiary:	
Account's Typology (please, sign the correct article)	
Holding Accounts (facilities): article 14 th	
Aircraft Accounts: article 15 th	
Trading Accounts: article 16 th	
Verifiers Registry: article 18 th	
Information related to TEGEE/PM (if applicable)	
TEGEE/PM (n.º):	

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Made up date:	
Facility's name as in the TEGEE (if applicable):	
Account type by activity as Annex I:	
Facility Data (if applicable)	
Street:	
Postcode:	
Parish:	
Post Town:	
Country:	
Latitude:	
Longitude:	
Number of EPRTR (if applicable): <small>Note: this should be the as the Code Number NIA assigned by SIRAPA)</small>	
Person to contact in the facility (if applicable)	
Name:	
First Name:	
Telephone n.º 1:	
Telephone n.º 2:	
Email Address:	

Date: ____/____/____

Signature 1

Signature 2

Signature 3

Signature 4

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Operator's Account for aircraft and installations

Send the following documents:

1. List of holders with powers to compel the company and who sign the agreement (names and respective positions held).
 - a) Citizenship of an EU Member State: Citizen's Card or Identity Card.
 - b) Other citizenships: Passaport.
2. Certified or authenticated copy of the document that proves the registration of the legal entity:
 - a) Certificate issued by the Commercial Registry Office of registration and all registrations in force (alternatively you can send the access code to the permanent certificate);
 - b) Both cases referred to the preceding paragraph and shall respect the validity periods established by law.

Person Holdings and Trading Accounts

Send the following documents:

3. Make proof that the legal person requesting the account opening has a bank account opened in an EU Member State:
 - Send a statement from the banking entity that certifies the veracity of the information provided.
4. Data of the bank account of the company:
 - a) Identification of account holders;
 - b) Account number and bank branch where it was opened.
5. Certified or authenticated copy of the several legal documents that constitute the company:
 - a) Memorandum of incorporation of the company and this must include in it the information necessary for its identification, headquarters, partners, the form of obligation and the corporate purpose, among others.
6. Certified or authenticated copy of the criminal record of the holders of social bodies empowered to compel the company and sign the agreement (the document should include any criminal offenses for which the identified persons have been punished).
7. Copy of the most recent annual report or financial statements audited or in the absence of available audited financial statements, copy of the financial statements stamped by the tax department or chief financial officer:
 - Copy of the previous year's VAT statement delivered.
8. Information on the beneficial owner of the legal entity, as defined in Law 52/2003 of 22 August, and subsequent amendments, on the prevention of the use of the financial system for the purpose of money laundering and terrorism:
 - Effective Beneficiary means the person(s) who ultimately owns or controls the client and/ or the person on whose behalf a transaction or activity is performed.

Key Notes:

- i. The copies of the submitted documents as evidence under this Annex shall be certified/ authenticated by a public notary or other person with similar powers under the provisions of paragraph 1 of article 38 of the Decree-Law n.º 76-A / 2006, of 29th of March, the Ordinance nº 657-B/ 2006 of 29 June and of Decree-Law n.º 28/2000, of the 13rd of March. The contact details

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of the certifying or authenticating entity must appear on the certified/ certified copies or be attached to them. The certification/ authentication date cannot be earlier than the date of the request to open an operator account in more than three months.

- II. All the documents submitted in a language other than Portuguese or English, must be accompanied by a duly certified translation into one of these languages.